

MINUTES

SOUTH CAROLINA BOARD OF SOCIAL WORK EXAMINERS

Monday, February 24, 2025 – 10:00 a.m.
Synergy Business Park - Kingstree Building
Upstate Conference Room
110 Centerview Drive, Columbia, SC 29210

Board Members Present

D. Scott Stephens, Vice-Chair
Jefferey Cameron
Dell Lancaster
Jacqueline S. Lowe
Alicia Nix

Absent Member

Lynn Melton, Chairperson

SCLLR Staff Members Present

Megan Flannery, Esq., Office of Advice Counsel
Sherrie Butterbaugh, Office of Disciplinary Counsel
April Howe, Office of Investigations
Renee Dash, Office of Investigations
Pam Dunkin, Board Executive
Shaun Strother, Program Coordinator

Present

Creel Court Reporter

Public Notice of this meeting was properly posted at the office of the South Carolina Board of Examiners for the Licensure of Social Work, Synergy Business Park, Kingstree Building, 110 Centerview Drive in Columbia, SC, was posted on the Board website and provided to any requesting persons, organizations, and news media in compliance with Section 30-4-80 of the 1976 South Carolina Code, as amended, relating to the Freedom of Information Act. A quorum is noted as *present/not present*. All votes referenced herein were unanimous unless otherwise indicated.

***NOTE:** These Minutes are a record of the motions and official actions taken by the Board and a brief summary of the meeting.*

Meeting Called to Order

Mr. D. Scott Stephens, Vice-Chairperson, called the meeting to order at 10:00 a.m.

Approval of the Agenda

MOTION

On the motion of Ms. Lancaster, seconded by Ms. Lowe, the board voted unanimously to approve the agenda. The motion passed.

Approval/Disapproval of Absent Members

MOTION

On the motion of Ms. Lowe, seconded by Ms. Lancaster, the board voted unanimously to approve the absence of Ms. Melton. The motion passed.

Approval of the Minutes – November 18, 2024

MOTION

On the motion of Ms. Lancaster, seconded by Ms. Lowe, the board voted unanimously in favor to approve the November 18, 2024 meeting minutes with a correction noted. The motion passed.

Vice -Chairperson Remarks – Mr. D. Scott Stephens

Mr. Stephens addressed the Board.

Disciplinary Hearing – (Closed)

Case# 2022-40: This is a closed hearing in accordance with the state and federal confidentiality laws.

Case# 2024-5, 2024-9 and 2024-13: This is a closed hearing in accordance with the state and federal confidentiality laws.

The board remained in closed session.

Board Member Training – Megan Flannery, Advice Counsel, Sherri Butterbaugh, Office of Disciplinary Counsel, April Howe Office of Investigations and Enforcement and Pam Dunkin, Board Executive

Ms. Flannery, Ms. Butterbaugh, Ms. Howe, and Ms. Dunkin presented the Board Member Training.

The board remained in closed session.

Administrative Reports

a. Office of Investigations and Enforcement (OIE) Report – April Howe, Office of Investigations and Enforcement

Ms. Howe, presented the OIE report to the board.

The board reviewed the Statistical Report as information only.

b. Investigative Review Conference (IRC) Report – April Howe, Office of Investigations and Enforcement

Ms. Howe, presented the board with eleven (11) dismissals, four (4) formal complaints and three (3) letters of caution.

Dismissals

MOTION

On the motion of Mr. Cameron, seconded by Ms. Nix, the board voted unanimously in favor to accept the IRC recommendations for dismissal of the eleven (11) cases. The motion passed.

Formal Complaints

MOTION

On the motion of Ms. Lowe, seconded by Ms. Lancaster, the board voted unanimously in favor to accept the IRC recommendations for the four (4) Formal Complaints. The motion passed.

Letter of Caution

MOTION

On the motion of Ms. Nix, seconded by Ms. Lowe, the board voted unanimously in favor to accept the IRC recommendations for the three (3) Letter of Cautions. The motion passed.

c. Office of Disciplinary Counsel (ODC) Report– Sherrie Butterbaugh

Ms. Butterbaugh provided the ODC Report to the board for informational purposes only.

MOTION

On the motion of Mr. Cameron, seconded by Ms. Nix, the board voted to return to open session. The motion passed.

d. Board Executive Reports/Remarks – Pam Dunkin

Mrs. Dunkin addressed the board and provided the following for informational purposes only:

- Finance Report
- CE Broker Report
- New Mileage Rate
- Statement of Economic Interest Reports – Due by March 30, 2025
- Eblast on New CE Requirement on Suicide Assessment, Treatment and Management Treatment
- 2024 Renewals Update
- Review List of New Licensees: 11/2/24 – 1/30/25
- Review List of S.C. Licensees by County (In-State and Out-of-State)
- Ratification and Continuing Education Sponsorships Approved: 11/2/24 - 1/30/2025

The Board returned to open session.

New Business

a. Upcoming Travel Meetings – Pam Dunkin

- Association of Social Work Boards (ASWB) 2025 Spring Education Conference being held in Portland, Oregon, May 2-3, 2025
- Association of Social Work Boards (ASWB) 2025 Annual Meeting of The Delegate Assembly, being held in Indianapolis, Indiana, November 7-8, 2025

MOTION

On the motion of Mr. Cameron, seconded by Ms. Nix, the board voted unanimously in favor to approve two (2) board Members and one (1) staff member to attend the ASWB 2025 Spring and ASWB 2025 Annual Meeting. The motion passed.

Reminder of 2025 Board Meeting Dates

- May 19, 2025
- August 18, 2025
- November 17, 2025

The Board reviewed the reminder of 2025 Board Meeting Dates as information only.

Public Comments: There were no public comments presented.

Adjournment:

MOTION

Mr. Cameron moved to adjourn. The motion was seconded by Ms. Lancaster. All were in favor and the motion passed. There being no other business, the meeting was adjourned at 12:50 p.m.